

**Inner City Health Associates is Recruiting an  
Education Lead**

Inner City Health Associates (ICHA) is a group of approximately 80 physicians who provide primary, mental health and palliative care to homeless individuals in downtown Toronto. Specifically, ICHA physicians provide transitional care at over 45 agencies that serve those experiencing homelessness. ICHA recognizes that education is an important component of helping to improve access of care and quality of care for the populations they serve.

To further advance its mandate, ICHA is currently seeking a physician to serve as Education Lead. The Education Lead is responsible for the oversight and management of ICHA's educational activities aimed at both continuing professional development activities and clinical learners. It is expected that the ICHA Education Lead will devote 8 hours per month to administrative activities and undertake a part-time position of work (i.e. ½ day per week) in a frontline homeless setting, remunerated through our ICHA Alternate Payment Plan. The Education Lead will also sit on the Operations Committee (OC) which meets biweekly.

The responsibilities of the ICHA Education Lead include:

- Delivering a continuing professional development program for current ICHA members and potentially the broader provider community. This program will include both promoting existing opportunities and creating ICHA initiated CPD events tailored to the needs of our members.
- Organizing the ICHA Education Forum, a half-day educational event for ICHA members, students, allied health professionals and front-line workers that occurs annually in the fall.
- Facilitating participation of medical students, medical residents and fellows in rotations (core and elective) at ICHA sites. This facilitation will include:
  - development of general objectives for such rotations;
  - preparation of orientation and learning materials;
  - completion of rotation evaluations with students
  - assisting students with an elective advocacy project as outlined in the Homeless Health Elective (HHE) manual
  - exploration of opportunities to increase capacity for rotations; and
  - partnership with the University of Toronto Undergraduate Program, Postgraduate Program and existing rotation/elective structures (in conjunction with ICHA Psychiatry Lead)
- Providing a report on all educational activities annually.

Other areas of activities include:

- Promoting interprofessional education opportunities for ICHA learners.
- Managing requests from non-medical students seeking educational opportunities at ICHA sites (i.e. community health based projects; allied health student positions).
- Developing an evaluation program to assess the effectiveness of ICHA's educational programs/initiatives in all above areas. Where necessary, partner with experts in educational evaluation.
- Supporting ICHA's advocacy objectives in line with the organizational vision and mission.

The ICHA Education Lead role will:

- Report to the Medical Director.
- Be reimbursed to a maximum of 8 hours per month at an hourly rate determined by our Alternate Payment Plan with the Ministry of Health and Long Term Care.
- Serve for a three-year term, with annual review to be completed with Medical Director.

The starting date for the position will be January 2018.

**Interested applicants are invited to submit their cover letter and resume via e-mail to: [ramdinj@smh.ca](mailto:ramdinj@smh.ca)**